**Wood County Humane Society**

801 Van Camp Road, Bowling Green, OH 43402

**JOB POSTINGS:**

**The Wood County Humane Society is hiring!**

The Wood County Humane Society is an independent, non-profit, limited admission animal shelter located in Bowling Green, Ohio. The organization was founded in 1904 and have been in our current location since 1988.

Our mission is to “Be a community leader providing services and resources that enrich the relationship between animals and humans through advocacy, education, and animal welfare.” Toward that goal, WCHS offers animal shelter, affordable medical treatment, adoption, food/litter assistance programs, a Humane Agent, and more.

The “purrks” of working with the Wood County Humane Society include a compassionate, caring environment, and upon eligibility, we offer vacation and sick time for both full and part time staff, professional development, no charge adoptions (contingencies apply), a “Pets at Work” policy, limited medical care and supplies for your pets at discounted rates (contingencies apply), and additional paid and unpaid leaves. Full-time employees are eligible for paid holidays.

**Shelter Manager:**

The Shelter Manager is a full-time, non-exempt position, approximately 40 hours per week. The Shelter

Manager provides overall leadership and oversight of all Wood County Humane Society (WCHS) shelter

operations. Ensures high quality animal care, efficient movement of animals from intake to adoption,

maintains outstanding customer service, cleanliness, safety, and the appropriate allocation of shelter

resources. Supervises Humane Agent(s), and shelter staff. Salary is commensurate with education and

experience. This position is open until filled.

**Registered Veterinarian Technician:**

The Registered Vet Tech position is part-time (20-25 hours per week), non-exempt position. The primary job duties are related to physical examinations and patient assessment, anesthesia monitoring, surgical preparation and assisting, patient recovery, compassionate care of our hospitalized animals, and management of animal medical cases (both in shelter and in foster care). The hourly rate is commensurate with education and experience. This position is open until filled.

For more information or questions about any of our open positions, please visit our website at: [https://www.wchumane.org/](about:blank)

If you are interested in applying for any of our open positions, please send a cover letter, a resume’, and the contact information for three professional references to: [woodcountyhumanesociety@gmail.com](about:blank) or to:

Director of Shelter Operations

801 Van Camp Road

Bowling Green, OH 43402

Questions? Please call 419-352-7339